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**AAO-HNS Section for Resident and Fellows-in-Training (SRF)**

**Candidate Application Form**

Submission Deadline: **Monday, August 4, 2014**

**Elected offices (select only one):**

# Time commitment is a one-year term (10/1/13 to 09/30/14)

# [ ]  Chair [ ]  BOG Governor

# [ ]  Vice-Chair [ ]  BOG Legislative Representative

[ ]  Member-At-Large [ ]  BOG Socioeconomic & Grassroots Representative

[ ]  Information Officer

*Please print clearly. \*Asterisks indicate required fields.*

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| --- |
| **\*Candidate Full Name:** |
| **\*Position Applying for:**  |
| **\*Training Program:** |
| **\*Graduate Year:**  |
| **\*Year of Completion of Training:**  |
| **\*Email:**  |
| **Cell Phone:** *(for Urgent contact only)* |
| **Fax:**  |
| **Work Address:**  |
| **Home Address:** |
| **\*List previous involvement within the Academy:** |
| \***Other administrative experience:** |
| **\*Personal statement limited to one paragraph highlighting contributions and skills pertinent to the position for which you are applying.** |

Submit completed form and photograph by **Monday, August 4, 2014** via email to SRF@entnet.org. Electronic photographs must be in a JPEG (.JPG) or TIFF (.TIF) format with a **minimum of 300 DPI**. All candidatephotographs will be published in the SRF General Assembly Handbook**.**

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**Candidate Position Duties**

**The Governing Council:** Made up of five individuals (four elected at the AAO-HNSF Annual Meeting plus the Immediate Past Chair). All must attend the Governing Council meeting and the SRF General Assembly Meeting during the AAO-HNSF Annual Meeting & OTO EXPOSM, and the Governing Council meeting at the AAO-HNS/F Leadership Forum.

**Chair**One-year term.

Presides over all meetings of the Section (in the fall and spring), attends all Board of Directors meetings of the Academy, and coordinates conference calls throughout the year.

**Vice Chair**

One-year term.

Assists the Chair in running of the Section and assumes any duties that the Chair is not able to perform. Also compiles the annual SRF survey.

**Member-at-Large**

One-year term.

Coordinates the residents' miniseminar at the AAO-HNSF Annual Meeting & OTO EXPOSM.

**Information Officer**

One-year term.

Similar to the Secretary position in other organizations. Facilitates communication within the Section by maintaining an active list of all members and maintaining electronic communication tools (e.g., website, listserv, eNews, committee representatives). The Information Officer will distribute a monthly email to the resident representatives with SRF and Academy updates.

**BOG Governor**

One-year term.

Represents and is a voting member of the Academy's Board of Governors. Attends BOG meetings during the AAO-HNSF Annual Meeting and the AAO-HNS/F Leadership Forum, and serve as a liaison between the BOG and the Section.

**BOG Legislative Representative**

One-year term.

Attends BOG meetings during the AAO-HNSF Annual Meeting and the AAO-HNS/F Leadership Forum, and updates the Governing Council on BOG legislative actions via written reports.

**BOG Socioeconomic & Grassroots Representative**

One-year term.

Attends BOG meetings during the AAO-HNSF Annual Meeting and the AAO-HNS/F Leadership Forum, and updates the Governing Council regarding BOG public relations actions and initiatives via written reports. The SGR Representative will also be responsible for content in the quarterly SRF eNewsletter and solicit residents for articles that may be published in the Bulletin.