





1. Nominee Application Form

Timothy L. Smith MD, MPH, FACS
 First Middle Last Credentials

Are you in private practice or an academic? Academic

ELECTED POSITION FOR WHICH YOU ARE APPLYING: Board of Director-Academic

Deadline for submission is midnight **DECEMBER 7, 2015 (no extensions)**. Please note that if a nominee does not submit the requested items by the deadline date, he/she will not be considered for an elected position.

Following is a list of documents which all nominees are required to submit.

1. Nominee Application and Questionnaire Form and signed statement agreeing to adhere to all aspects of the AAO-HNS/F Code for Interactions with Companies (*see last page and item 1.4 / A full copy of the Code is published on the AAO-HNS website*)
2. Truncated CV (3 page maximum; Word format only; **must be submitted on the official CV template**)
3. One-page biographical sketch (Word format only on provided template)
4. Confidential questionnaire which is modeled after hospital medical staff application forms
5. Completed online AAO-HNS Financial and Intellectual Disclosure form (can be located at www.entnet.org/disclose); see AAO-HNS Disclosure Resolution Policy.

Your responses to the following questions will be reviewed by the Nominating Committee as part of the nominee application process. Responses must be submitted in writing and returned with the items noted above. **All documents must be submitted via email to a member of the Nominating Committee by the December 7 deadline to qualify.**

Please include your written responses to all of the following questions for the position for which you are applying. If more space is needed, you may add another page.

- Do you fully understand the job description and are you willing to serve the full term of the position?
 yes _____
- Do you fully understand the time commitments for the position you are considering, and are you willing and able to meet the expected time commitments?
 yes _____
- What experience do you have with Academy committees, board membership, or other specialty organizations that uniquely qualify you for the position for which you are being considered?
Academy CORE; Task Force on New Materials; Home Study Course; Academy initiatives in Evidence Based Otolaryngology (From Maureen Hanley era); Consultant Rhinology Paranasal Sinus Committee; Adult Sinusitis Clinical Practice Guideline; Cerumen Impaction Clinical Practice Guideline; Executive Committee and President of the American Rhinologic Society _____
- What experience do you have with hospital leadership, medical staff, community service, or other non-otolaryngology organizations that uniquely qualify you for the position for which you are being considered?
 _____ I have included this information on my truncated CV so will not repeat it here.

What is your primary motivation for considering running for this position?
I have had continual involvement in the AAO throughout my career and am primarily motivated to "give back" to the Academy. More recently, I have been involved in the executive leadership of the ARS and completed my term as President where I was able to interact with the AAO leadership on several issues where we made substantial progress. This is when I solidified a keen interest in serving in the leadership of the AAO, if my skill set is desirable.

What problems, if any, do you anticipate in fulfilling the requirements for this position?
none

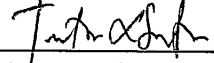
Do you understand the aspects of the *AAO-HNS/F Code for Interactions with Companies which directly applies to those in leadership positions, and if necessary, are you willing to relinquish those conflicts immediately prior and during your tenure in office?
yes

***Code: 1.4.** Key AAO-HNS/F Leaders may not have Direct Financial Relationships with Companies during his or her term of service. Key AAO-HNS/F Leaders may provide uncompensated service to Companies and accept reasonable travel reimbursement in connection with those services. Key AAO-HNS/F Leaders may accept research support as long as grant money is paid to the institution or practice where the research is conducted, not to the individual. Research support, uncompensated services, and other permitted relationships are required to be disclosed.

Annotation: Key AAO-HNS/F Leaders may receive wages or other compensation from a Company in exchange for providing or overseeing the provision of health services to Company personnel. Key AAO-HNS/F Leaders may accept reasonable compensation for serving on an independent data safety monitoring board in a Company study. Key AAO-HNS/F Leaders may own stock or stock options in a Company. Key AAO-HNS/F Leaders may receive royalties or similar fees relating to patents or other intellectual property. While permitted under Principle 1.4, all such relationships should nevertheless be disclosed and managed in accordance with Principles 2.3.

If a Key AAO-HNS/F Leader receives stock or stock options from a Company as wages, consulting fees, honoraria, or other compensation (other than the permitted payments as described in the prior paragraph), this is considered a Direct Financial Relationship. If a Key AAO-HNS/F Leader directs a Company honorarium, other fee or compensation (other than the permitted payments as described in the prior paragraph), to AAO-HNS/F, a charity, their practice or another entity, this is also considered a Direct Financial Relationship.

I, Timothy L. Smith, agree to support and uphold all aspects of the AAO-HNS/F Code for Interactions with Companies ("the Code"). I will voluntarily disclose any and all direct financial relationships with companies as described in the Code, and if necessary, am willing to relinquish those conflicts immediately prior to and during my tenure in an AAO-HNS/F elected position.


Signature (REQUIRED)

11/10/14
Date

Timothy L. Smith
Print Name

55613
Member ID Number



Confidential Disclosure for Nominated Candidates – All Requested Information is Required

I. BIOGRAPHICAL SECTION

This information allows the Nominating Committee to complement your record of past contributions to those recorded in the AAO-HNS Member Services department database. Biographical information may be shared with the voting members of the Academy through the *BULLETIN*.

A. PERSONAL INFORMATION (Print or type – all information is required)

- i. Full Name Timothy L. Smith Credentials MD, MPH, FACS
- ii. Company Oregon Health and Science University
- iii. Office Address 3381 SW Sam Jackson Pk Rd
PV-01
Portland, Oregon 97239
- iii. Phone: Work 503-975-5183 Home same Cell: same
- iv. Email smithtim@ohsu.edu
- v. Date of Birth 2/12/65
- vi. Place of Birth Morgantown, W Va

B. MEDICAL APPOINTMENTS AND OTHER POST GRADUATE EDUCATION

i. Please list all academic and hospital appointments not currently listed on your CV (*if this information is included in your truncated CV, do not add it below*).
This is included in my truncated CV.

ii. Are you in active clinical practice?

Yes No

If no, please explain, e.g., retired, research project, etc.

iii. Are you certified by the ABO and/or other Boards? YES NO
Please list the Board(s) and date(s) of certification.
American Board of Otolaryngology 1997



Confidential Disclosure for Nominated Candidates – All Requested Information is Required

C. MEDICAL LICENSE

List all states in which you have applied or are currently licensed to practice. If more than two states, attach a separate listing. If you are no longer licensed, or if a license was not issued, please explain.

State Oregon Date issued 2005

State Wisconsin Date issued 1999

II. **CONFIDENTIAL SECTION***

This section is modeled after hospital medical staff application forms. *The information provided in this section of the confidential disclosure form is only shared with the current members of the Nominating Committee who are obligated to total confidentiality into perpetuity.*

A. Do you currently have any physical or mental health condition (including but not limited to a current drug or alcohol dependency) that would adversely affect your ability to perform the essential duties and responsibilities of the Academy office or position that you are seeking?

Yes ___ No x
If yes, please explain.

B. Have you ever been convicted of a felony?

Yes ___ No x
If yes, please explain.

C. Has your medical license ever been subject to any adverse action or other restriction, including but not limited to revocation, suspension, probation, admonition, or censure?

Yes ___ No x
If yes, please explain.

D. Has any adverse action been taken against you by the Federal government, any law enforcement authorities, any hospital, or any managed care company?

Yes ___ No x
If yes, please explain.



Confidential Disclosure for Nominated Candidates – All Requested Information is Required

E. Are there any malpractice judgments or settlements that you have had to report to the National Practitioner's Data Bank or that otherwise should be brought to the attention of the Nominating Committee?

Yes _____ No x____
If yes, please explain.

F. Is there anything in your past, including anything about your family, that might be embarrassing to the Academy if it became public?

Yes _____ No x____
If yes, please explain.

III. CAMPAIGNING

It is a violation of Academy policy for candidates for office to engage in personal campaigning. Candidates are also prohibited from asking others to campaign on their behalf. This includes engaging in all forms of communications, including, but not limited to mail, flyers, phone calls, and all forms of electronic media (including, but not limited to Twitter, Doximity, LinkedIn, Facebook, ENTConnect, email, text messaging, etc.)

A candidate who engages in a personal campaign or who knowingly grants permission to others to conduct a campaign on their behalf will be immediately investigated with the possibility of disqualification.

The AAO-HNS is the sole entity for sharing information concerning all candidates running for elected positions and provides an appropriate venue to introduce candidates to the AAO-HNS membership.

The AAO-HNS Nominating Committee accepts your signature as confirmation of your willingness to serve the AAO-HNS if elected, and of your understanding and acceptance to comply with the Academy's policy on prohibition of campaigning throughout the election period.

Timothy L. Smith
Signature

11/10/14
Date

Timothy L. Smith
Type or print name

55613
Member ID

Name Timothy L. Smith, MD, MPH, FACS

It is a true honor to be nominated for this position and I am very motivated to make a difference, if elected.

I remain highly engaged, up-to-date, and interested in Academy affairs and their impact on the practicing clinicians in otolaryngology. I firmly believe that our Academy needs active clinicians to take time from their practices and their families to help set the Academy agenda and to advance the Academy's mission. Serving on the Board of Directors is a unique opportunity to give back to our specialty.

I have sought opportunity to participate in the Academy at several levels throughout my career. Participation in CORE, the Task Force on New Materials, and the Home Study Course were highlights early in my career. These experiences led to my opportunity to help develop many Academy initiatives in evidenced-based otolaryngology. As a result, I have contributed to the Academy efforts on clinical practice guidelines and as a liaison between the American Rhinologic Society, where I recently served as President, and the Academy on several coding and reimbursement issues.

CURRICULUM VITAE

Date 12/03/14

Name Timothy L. Smith, MD, MPH, FACS

Current Employment

Professor, Department of Otolaryngology – Head and Neck Surgery
Oregon Health and Science University, Portland, Oregon

Place of Birth Morgantown, W Va.

Education:

Undergraduate School 1984 – 1987	Bachelor of Science, Biology degree University of Cincinnati
Medical School 1987 – 1991	Medical Doctor degree University of Cincinnati College of Medicine
Graduate Degree 1996 – 1998	Master of Public Health degree Department of Health Policy, Finance and Administration University of North Carolina School of Public Health

Residency and Fellowship

Residency Training 1992 – 1996	Otolaryngology - Head and Neck Surgery University of North Carolina School of Medicine
Fellowship Training 1999	Rhinology and Sinus Surgery Medical College of Wisconsin

Specialty Rhinology and Sinus/Skull Base Surgery

Licensure and Certification

Diplomat of the American Board of Otolaryngology	04/97	
Diplomat of the National Board of Medical Examiners	06/92	
	<u>Issue Date</u>	<u>Expiration</u>
Oregon State Medical License	07/05	12/15
Wisconsin State Medical License	06/99	10/15

Previous Employment

1996 – 1999	Assistant Professor of Otolaryngology Bill Wilkerson Center for Otolaryngology and Communication Sciences Vanderbilt University
1999 – 2003	Associate Professor of Otolaryngology

2003 – 2005
 Medical College of Wisconsin
 Professor of Otolaryngology
 Medical College of Wisconsin

Memberships and Offices Held /Academy and other societies

MEMBERSHIP IN PROFESSIONAL SOCIETIES

1997 Fellow, American Academy of Otolaryngology - Head and Neck Surgery
 1999 Fellow, American Rhinologic Society
 2000 Fellow, American College of Surgeons
 2001 Fellow, The American Laryngological, Rhinological, and Otological (aka Triological) Society

COMMITTEES AND LEADERSHIP POSITIONS

1998 - 2001 Task Force on New Materials American Board of Otolaryngology and American Academy of Otolaryngology-Head and Neck Surgery Foundation, Inc.
 1999 - present Outcomes Research Subcommittee American Academy of Otolaryngology - Head and Neck Surgery Foundation, Inc.
 1999 - 2005 Research Grants and Prizes Subcommittee American Academy of Otolaryngology – Head and Neck Surgery Foundation, Inc. (CORE Grant Review Committee)
 2001 - 2006 Home Study Course Faculty (Chair 2005-06) American Board of Otolaryngology and American Academy of Otolaryngology – Head and Neck Surgery Foundation, Inc.
 2002 - 2009 American Academy of Otolaryngology Steering Committee for Evidence Based Medicine.
 2004 - 2005 Chair, Rhinology Evidence Based Medicine Group, AAO– HNS.
 2004 - 2005 Acute Bacterial Rhinosinusitis Working Group AAO-HNS
 2004 - 2010 Board of Directors, Sinus and Allergy Health Partnership (SAHP)
 2006 – 2007 Co-Chair, AAO-HNS National Multidisciplinary Sinusitis Clinical Guideline Panel: Otolaryngol Head Neck Surg 2007;137:S1-S31
 2007-2008 Co-Chair, AAO-HNS National Multidisciplinary Cerumen Impaction Clinical Guideline Panel: Otolaryngol Head Neck Surg 2008;139(3S2);S1-S21.
 2007-2010 Consultant, Rhinology and Paranasal Sinus Committee, American Academy of Otolaryngology-Head and Neck Surgery
 2012-2013 President-Elect, American Rhinologic Society
 2013-2014 President, American Rhinologic Society
 2014-2015 Immediate Past President, Am Rhinologic Society
 2013-present Triological Society Research Committee
 2014-Present Triological Society Thesis Committee

Honor/Awards

2003 Honor Award, American Academy of Otolaryngology -

- 2010 Head and Neck Surgery
Distinguished Service Award, American Academy of Otolaryngology-Head and Neck Surgery
- 2012 Presidential Citation, American Academy of Otolaryngic Allergy; In recognition of leadership and innovation in our specialty
- 2013 Presidential Citation, American Academy of Otolaryngic Allergy; In recognition of collaboration

Federal Grants and Contracts

Title: Determinants of Medical and Surgical Treatment Outcomes in Chronic Rhinosinusitis--Multi-institutional, Multidisciplinary Grant
 Source: NIH/NIDCD, 2R01DC005805
 Role: Principal Investigator (30%)
 Dates: 4/01/2011 – 3/31/2016
 Direct Funds: \$2,352,244

Title: Determinants of Surgical Outcomes in Chronic Rhinosinusitis--Multi-institutional, Multidisciplinary Grant
 Source: NIH/NIDCD, R01DC005805
 Role: Principal Investigator (35%)
 Dates: 07/01/04 – 06/30/10
 Direct Funds: \$1,429,460

Community Service

Volunteer Soccer Coach for Community Children’s League

Regional/Local Hospital Participation

- 2007- present Executive Management Committee
Department of Otolaryngology-Head and Neck Surgery
Oregon Health and Science University
- 2011-present Quality and Safety Executive Council
Oregon Health and Science University Health System
- 2012 Executive Strike Planning Task Force
OHSU Healthcare System
Team Leader: Patient Care Services
- 2013-2014 Executive Task Force on Ambulatory Services Strategy for OHSU
Healthcare.

Summation of Published Works Within the Specialty

Most of my research is focused upon measuring clinical/patient-based outcomes in the management of adult chronic rhinosinusitis. 175 Peer-reviewed publications among more than 250 overall publications.
 H index = 33



**AMERICAN ACADEMY OF
OTOLARYNGOLOGY-
HEAD AND NECK SURGERY**

1650 Diagonal Road
Alexandria, VA 22314-2857
+1 703-836-4444
Fax +1 703-638-5100
Email: memberservices@entnet.org
www.entnet.org

Disclosure Individual Report

55613 FEL / REG Timothy L. Smith, MD MPH smithtim@ohsu.edu Work #: (503) 494-7413

Disclosure on Record

Key Leader:	No	Appointed Membership:	No	CME:	No	Position Statement Author:	Yes
Journal Editorial:	Yes	Editorial Faculty Speaker:	Yes	CPG:	Yes		
Other Activity:	No						
Educational Committees:		Non Educational Committees:					

Any Relationships: **Yes**

Consulting Fee

M Start 11 / 2005 End / Consultant Intersect ENT