





1. Nominee Application Form

Mark	Edwin	Zafereo	MD, FACS
First	Middle	Last	Credentials
Are you in private practice or an academic?		Academic	

ELECTED POSITION FOR WHICH YOU ARE APPLYING: Nominating Committee _____

Deadline for submission is midnight DECEMBER 7, 2015 (no extensions). Please note that if a nominee does not submit the requested items by the deadline date, he/she will not be considered for an elected position.

Following is a list of documents which all nominees are required to submit.

1. Nominee Application and Questionnaire Form and signed statement agreeing to adhere to all aspects of the AAO-HNS/F Code for Interactions with Companies (see last page and item 1.4 / A full copy of the Code is published on the AAO-HNS website)
2. Truncated CV (3 page maximum; Word format only; **must be submitted on the official CV template**)
3. One-page biographical sketch (Word format only on provided template)
4. Confidential questionnaire which is modeled after hospital medical staff application forms
5. Completed online AAO-HNS Financial and Intellectual Disclosure form (can be located at www.entnet.org/disclose); see AAO-HNS Disclosure Resolution Policy.

Your responses to the following questions will be reviewed by the Nominating Committee as part of the nominee application process. Responses must be submitted in writing and returned with the items noted above. **All documents must be submitted via email to a member of the Nominating Committee by the December 7 deadline to qualify.**

Please include your written responses to all of the following questions for the position for which you are applying. If more space is needed, you may add another page.

- Do you fully understand the job description and are you willing to serve the full term of the position?
Yes
- Do you fully understand the time commitments for the position you are considering, and are you willing and able to meet the expected time commitments? **Yes**
- What experience do you have with Academy committees, board membership, or other specialty organizations that uniquely qualify you for the position for which you are being considered?

I served for three years in leadership roles with the Section for Residents and Fellows, during which time I was fortunate to have opportunities to interact with Academy leadership, attend Board of Directors and Board of Governor meetings, and learn from Academy staff and leaders how to effect positive change in the otolaryngology community. I have been able to meet and interact with physicians from across the country and internationally in developing an international resident exchange program through the international steering committee. Working with members of the Academy both in the United States and abroad, I have participated in many joint AAO-HNS/International Corresponding Society international meetings. I have collaborated with many inspiring physicians in both private practice and academic medicine on the development and humanitarian efforts committees. I am currently serving as a member of the Committee Review task force. I am involved in many committee, task force, and leadership roles in many other specialty and subspecialty societies including AHNS, ABOto, Houston Otolaryngology Society, ACS, and ATA.

- What experience do you have with hospital leadership, medical staff, community service, or other non-

considered?"

One of my life passions is collaboration with physicians, both American and international, in medical educational and humanitarian activities in developing countries. To this effort, I dedicate much time away from work and collaborate with many physicians nationally and internationally. Working through the medical and ethical challenges associated with this work alongside other otolaryngologists and health care providers has given me a broad national and international perspective.

- What is your primary motivation for considering running for this position?
The AAO-HNS plays a critical role in protecting the legacy and shaping the future of otolaryngology. Past and current Academy leaders have advanced the specialty in patient care, public education, and health policy advocacy. In order to appropriately recommend leaders who represent a broad range of interests within the specialty, members of the nominating committee should ideally span a range of age, gender, ethnicity, practice setting, subspecialty, and geography. During my young career, I have been fortunate to have been given opportunities to serve in several different leadership and committee roles with the AAO-HNS, all of which have given me an understanding of the mission and strategic vision of the AAO-HNS. It is with gratitude for these opportunities that I would like to further dedicate time and service to the Academy as a member of the nominating committee.
- What problems, if any, do you anticipate in fulfilling the requirements for this position? **None**
- Do you understand the aspects of the *AAO-HNS/F Code for Interactions with Companies which directly applies to those in leadership positions, and if necessary, are you willing to relinquish those conflicts immediately prior and during your tenure in office? **Yes**

***Code: 1.4.** Key AAO-HNS/F Leaders may not have Direct Financial Relationships with Companies during his or her term of service. Key AAO-HNS/F Leaders may provide uncompensated service to Companies and accept reasonable travel reimbursement in connection with those services. Key AAO-HNS/F Leaders may accept research support as long as grant money is paid to the institution or practice where the research is conducted, not to the individual. Research support, uncompensated services, and other permitted relationships are required to be disclosed.

Annotation: Key AAO-HNS/F Leaders may receive wages or other compensation from a Company in exchange for providing or overseeing the provision of health services to Company personnel. Key AAO-HNS/F Leaders may accept reasonable compensation for serving on an independent data safety monitoring board in a Company study. Key AAO-HNS/F Leaders may own stock or stock options in a Company. Key AAO-HNS/F Leaders may receive royalties or similar fees relating to patents or other intellectual property. While permitted under Principle 1.4, all such relationships should nevertheless be disclosed and managed in accordance with Principles 2.3.

If a Key AAO-HNS/F Leader receives stock or stock options from a Company as wages, consulting fees, honoraria, or other compensation (other than the permitted payments as described in the prior paragraph), this is considered a Direct Financial Relationship. If a Key AAO-HNS/F Leader directs a Company honorarium, other fee or compensation (other than the permitted payments as described in the prior paragraph), to AAO-HNS/F, a charity, their practice or another entity, this is also considered a Direct Financial Relationship.

I, Mark Zafereo, agree to support and uphold all aspects of the AAO-HNS/F Code for Interactions with Companies ("the Code"). I will voluntarily disclose any and all direct financial relationships with companies as described in the Code, and if necessary, am willing to relinquish those conflicts immediately prior to and during my tenure in an AAO-HNS/F elected position.

Mark Zafereo
Signature (REQUIRED)

12/7/14
Date

Mark Zafereo

111222



Confidential Disclosure for Nominated Candidates – All Requested Information is Required

I. BIOGRAPHICAL SECTION

This information allows the Nominating Committee to complement your record of past contributions to those recorded in the AAO-HNS Member Services department database. Biographical information may be shared with the voting members of the Academy through the *BULLETIN*.

A. PERSONAL INFORMATION (Print or type – all information is required)

- i. Full Name Mark Zafereo Credentials MD, FACS
- ii. Company MD Anderson Cancer Center
- iii. Office Address Department of Head and Neck Surgery
1515 Holcombe Boulevard, Unit 1445
Houston, TX 77030
- iii. Phone: Work 713-792-6920 Home _____ Cell: 832-368-8292
- iv. Email mzafereo@mdanderson.org
- v. Date of Birth 03/01/1978
- vi. Place of Birth Houston, TX

B. MEDICAL APPOINTMENTS AND OTHER POST GRADUATE EDUCATION

i. Please list all academic and hospital appointments not currently listed on your CV (*if this information is included in your truncated CV, do not add it below*). Medical staff at the following hospitals: St. Luke's Sugar Land, Methodist Sugar Land, Methodist West

ii. Are you in active clinical practice?

Yes No _____

If no, please explain, e.g., retired, research project, etc.

iii. Are you certified by the ABO and/or other Boards? xx YES _____ NO
Please list the Board(s) and date(s) of certification.



Confidential Disclosure for Nominated Candidates – All Requested Information is Required

C. MEDICAL LICENSE

List all states in which you have applied or are currently licensed to practice. If more than two states, attach a separate listing. If you are no longer licensed, or if a license was not issued, please explain.

State Texas Date issued August 2010

State _____ Date issued _____

II. **CONFIDENTIAL SECTION***

This section is modeled after hospital medical staff application forms. *The information provided in this section of the confidential disclosure form is only shared with the current members of the Nominating Committee who are obligated to total confidentiality into perpetuity.*

A. Do you currently have any physical or mental health condition (including but not limited to a current drug or alcohol dependency) that would adversely affect your ability to perform the essential duties and responsibilities of the Academy office or position that you are seeking?

Yes ____ No xx
If yes, please explain.

B. Have you ever been convicted of a felony?

Yes ____ No xx
If yes, please explain.

C. Has your medical license ever been subject to any adverse action or other restriction, including but not limited to revocation, suspension, probation, admonition, or censure?

Yes ____ No xx
If yes, please explain.

D. Has any adverse action been taken against you by the Federal government, any law enforcement authorities, any hospital, or any managed care company?

Yes ____ No xx
If yes, please explain.



Confidential Disclosure for Nominated Candidates – All Requested Information is Required

E. Are there **any** malpractice judgments or settlements that you have had to report to the National Practitioner's Data Bank or that otherwise should be brought to the attention of the Nominating Committee?

Yes _____ No xx____
If yes, please explain.

F. **Is there anything in your past, including anything about your family, that might be embarrassing to the Academy if it became public?**

Yes _____ No xx____
If yes, please explain.

III. CAMPAIGNING

It is a **violation** of Academy policy for candidates for office to engage in personal campaigning. Candidates are also prohibited from asking others to campaign on their behalf. This includes engaging in all forms of communications, including, but not limited to mail, flyers, phone calls, and all forms of electronic media (including, but not limited to Twitter, Doximity, LinkedIn, Facebook, ENTConnect, email, text messaging, etc.) **A candidate who engages in a personal campaign or who knowingly grants permission to others to conduct a campaign on their behalf will be immediately investigated with the possibility of disqualification.**

The AAO-HNS is the sole entity for sharing information concerning all candidates running for elected positions and provides an appropriate venue to introduce candidates to the AAO-HNS membership.

The AAO-HNS Nominating Committee accepts your signature as confirmation of your willingness to serve the AAO-HNS if elected, and of your understanding and acceptance to comply with the Academy's policy on prohibition of campaigning throughout the election period.

Mark Zafereo
Signature

12/7/14_____
Date

Mark Zafereo
Type or print name

111222
Member ID

Name Mark Zafereo

I have been fortunate to have been given opportunities to serve in leadership and committee roles within the AAO-HNS and attend many AAO-HNS annual board meetings and spring advocacy meetings. Through these experiences, I have developed an appreciation for the mission and strategic vision of the AAO-HNS; the broad diversity of Academy membership and leaders; and leadership qualities important in sustaining the legacy of otolaryngology-head and neck surgery and confronting future challenges in the specialty.

My experience within the Academy includes current and past work with the International Steering committee, Humanitarian Efforts committee, International committee, Development committee, AAO-HNS Committee Review task force, Board of Governors, and Section for Residents and Fellows. Highlights of work within the Academy include establishment and management of an international resident exchange program; serving as a liaison for international young physicians and participating in many combined AAO-HNS/International Society meetings; and receiving the Academy Holt Leadership award.

Outside of work within the Academy, one of my life passions is collaboration with physicians, both American and international, in medical educational and humanitarian activities in developing countries. To this effort, I dedicate much time away from work and collaborate with many physicians nationally and internationally. Working through medical and ethical challenges alongside other otolaryngologists and health care providers has given me a broad national and international perspective.

In order to appropriately recommend leadership candidates to the membership, the nominating committee should ideally represent the broad diversity of age, gender, ethnicity, practice setting, and geography within the specialty. Members of the nominating committee would also ideally represent an expansive range of experiences outside of Academy activities. I believe my experiences both within and outside of the Academy provide a unique perspective, and I would be honored to serve the Academy as a member of the nominating committee.

CURRICULUM VITAE

Date: 12/7/2014

Name: Mark Zafereo

Current Employment:

Assistant Professor, Department of Head and Neck Surgery, MD Anderson Cancer Center

Place of Birth: Houston, Texas

Education:	<u>Dates</u>	<u>Degree</u>	<u>Graduation</u>
University of Texas, Austin	1996-2001	Bachelor of Business Administration	2001
University of Texas Medical School, Houston	2001-2005	Doctor of Medicine	2005

Residency and Fellowship

Residency, Otolaryngology-Head and Neck Surgery, University of Texas Health Science Center, Houston, TX, 7/2005–6/2007

Residency, Otolaryngology-Head and Neck Surgery, Baylor College of Medicine, Houston, TX, 7/2007–6/2010

Fellowship, Head and Neck Surgical Oncology, The University of Texas MD Anderson Cancer Center, Houston, TX, 7/2010–6/2011

Specialty: Head and Neck Surgical Oncology

Licensure and Certification

Texas Medical License, 8/2010-8/2015

American Board of Otolaryngology, 6/2011–6/2021

Previous Employment: None

Memberships and Offices Held /Academy and other societies

American Academy of Otolaryngology-Head and Neck Surgery, Member, 2006–present

-Board of Governors Public Relations Representative for Section Residents and Fellows, 2007–2008

-Vice Chair, Section for Residents and Fellows, 2009–2010

-Chair, Section for Residents and Fellows, 2010-2011

-Member, Humanitarian Efforts Committee, 2009–present

-International Coordinator for Young Physicians, 2012–present

-Foundation Millennium Society, 2010-present

-Development Committee, 2014-present

-Committee Review Task Force, 2014-2015

Houston Society of Otolaryngology-Head and Neck Surgery, Member, 2006–present

-Secretary/Treasurer, 2013–2014

-Vice President, 2014-present

American Head and Neck Society, Member, 2008–present

-Humanitarian Efforts Committee, 2013–present

American Board of Otolaryngology, Diplomat, 2011-present

-Task Force on New Materials, 2014-present

American College of Surgeons, Fellow, 2013–present

American Thyroid Association, 2014-present

Honor/Awards

University of Texas Magna Cum Laude, 2001
Alpha Omega Alpha Honor Medical Society, 2005
Memorial Hermann Hospital Medical Humanitarian Grant, 2007
American Association for Cancer Research Scholar-In-Training Award Finalist, 2009
Houston Otolaryngology-Head and Neck Surgery Society Research Award, 2008
Houston Surgical Society Research Award, 2009
Texas Association of Otolaryngology Research Award, 2009
Houston Otolaryngology-Head and Neck Surgery Society Research Award, 2009
American Academy of Otolaryngology-Head and Neck Surgery Humanitarian Grant, 2010
Global ENT Outreach Farhangi/Asdaghi Scholarship for International Medical Service Projects, 2010
Hitoshi Nikaidoh Memorial Humanitarian Grant, 2010
Texas Association of Otolaryngology Research Award, 2010
Houston Otolaryngology-Head and Neck Surgery Society Research Award, 2010
American Academy of Otolaryngology-Head and Neck Surgery Holt Leadership Award, 2013

Community Service

Many annual or biannual medical international volunteer efforts in developing countries, 2005-present. Nigeria, Rwanda, Uganda, Tanzania, Kenya, Jamaica, Trinidad, Honduras.

Regional/Local Hospital Participation

MD Anderson Cancer Center, Codirector head and neck survivorship program
MD Anderson Cancer Center, Director head and neck surgery national and international visiting scientist/visiting professor program
MD Anderson Division of Surgery Cancer Network Operations Committee

Summation of Published Works Within the Specialty

27 peer reviewed original research articles and book chapters, including:

Zafereo ME, Fakhri S, Prayson R, Batra PS, Lee J, Lanza DC, Citardi MJ. Esthesioneuroblastoma: 25-year experience at a single institution. *Otolaryngol Head Neck Surg* 138(4):452-8, 4/2008.

Zafereo ME, Taylor RJ, Pereira KD. Supraglottoplasty for laryngomalacia with obstructive sleep apnea. *Laryngoscope* 118(10):1873-7, 10/2008.

Zafereo ME, Sturgis EM, Aleem S, Chaung K, Wei Q, Li G. Glutathione S-transferase polymorphisms and risk of second primary malignancy after index squamous cell carcinoma of the head and neck. *Cancer Prev Res (Phila)* 2(5):432-9, 5/2009.

Zafereo ME, Sturgis EM, Liu Z, Wang LE, Wei Q, Li G. Nucleotide excision repair core gene polymorphisms and risk of second primary malignancy in patients with index squamous cell carcinoma of the head and neck. *Carcinogenesis* 30(6):997-1002, 6/2009.

Zafereo ME, Hanasono MM, Rosenthal DI, Sturgis EM, Lewin JS, Roberts DB, Weber RS. The role of salvage surgery in patients with recurrent squamous cell carcinoma of the oropharynx. *Cancer* 115(24):5723-33, 12/2009.

Zafereo ME, Weber RS, Lewin JS, Roberts DB, Hanasono MM. Complications and functional outcomes

Zafereo ME, Beadle B, Weber RS. Carcinoma of the Oropharynx. In: *Head and Neck Cancer Recurrence: Evidence-based, Multidisciplinary Management*. Ed(s) Mehanna H, Ang K. Thieme, 2012. following complex oropharyngeal reconstruction. *Head Neck* 32(8):1003-11, 8/2010.

Zafereo ME. Evaluation and staging of squamous cell carcinoma of the oral cavity and oropharynx: limitations despite technological breakthroughs. *Otolaryngol Clin North Am* 46(4):599-613, 2013.

Zafereo ME. Surgical Salvage of Recurrent Cancer of the Head and Neck. *Curr Oncol Rep*. 2014 May;16(5):386

Over 50 local/state/national/international invited visiting professorships/conference presentations/research presentations, including:

Visiting Professor and Instructor. Pectoralis Flaps in Head and Neck Reconstruction Workshop, Muhimbili University of Health and Allied Sciences, Dar-Es-Salaam, Tanzania, 7/2011

Visiting Professor and Grand Rounds. Well Differentiated Thyroid Cancer: Surgery and Beyond, University of Maryland, College Park, MD, 5/2012

Visiting Professor and Instructor. Thyroid Surgery Workshop, King Faisal Hospital, Kigali, Rwanda, 6/2012.

Visiting Professor and Instructor. Thyroid, Salivary Gland Neoplasm and Neck Dissection Workshop, Makerere University and Mulago National Referral Hospital., Departments of Surgery and ENT, Kampala, Uganda, 1/2013

Local Flaps in Head and Neck Reconstruction, All Africa ENT and American Academy of Otolaryngology Congress, Victoria Falls, Zimbabwe, 6/2012

Thyroid Cancer in Africa, All Africa ENT and American Academy of Otolaryngology Congress, Victoria Falls, Zimbabwe, 6/2012.

Head and Neck Melanoma, Midland Memorial Hospital Grand Rounds, Midland, TX, 2/20/2013

Head and Neck Melanoma, Christus St. John Hospital Grand Rounds, Nassau Bay, TX, 9/18/2013

Recurrent squamous cell carcinoma of the Oropharynx, Baylor College of Medicine, Department of Medical Oncology, Houston, TX, 6/11/2013

Global Health 2013: Academy Around the World, American Academy of Otolaryngology - Head and Neck Surgery Annual Meeting, Vancouver, Canada, 10/1/2013

Developing Guidelines for Thyroid Surgery in Varying Resource Settings in Africa, Africa Organization for Research and Training in Cancer, Durban, South Africa, 11/21/2013

Value Based Healthcare in Head and Neck Cancer: Extending Quality and Value-Based Care to the Region, MD Anderson Cancer Center Value-Based Healthcare in Head and Neck Cancer Conference, MD Anderson Cancer Center, Houston, TX, 3/21/2014

Diagnostic Evaluation and Staging of the Oral Cavity and Oropharynx Cancer Patient, Oral Oncology: Oncologic Dentistry & Maxillofacial Prosthetics Symposium, MD Anderson Cancer Center, Houston, TX, 5/15/2014

Oral Cavity and Oropharyngeal Squamous Cell Carcinoma, Baylor College of Medicine Department of Medical Oncology, Houston, TX, 6/20/2014

Salvage surgery for recurrent oral cavity squamous cell carcinoma. American Head and Neck Society and International Federation of Head and Neck Oncologic Society meeting. New York. 7/27/14

Salvage surgery for recurrent oropharyngeal and oral cavity squamous cell carcinoma. Annual Updates on Breakthroughs in Hematology and Oncology. Bangkok, Thailand. 8/30/2014

Avoiding the Deadly Sins of Humanitarian Missions: How to Do Good Better. Miniseminar American Academy of Otolaryngology-Head and Neck Surgery Annual Meeting. Orlando, Florida. 9/24/14

Salvage Surgery for Recurrent Oropharyngeal Carcinoma. XXXIV Pan American Congress of Otolaryngology Head and Neck Surgery. Cartagena, Columbia. 10/28/14

Guidelines for surgery for well differentiated thyroid cancer. XXXIV Pan American Congress of Otolaryngology Head and Neck Surgery. Cartagena, Columbia. 10/28/14



Disclosure Individual Report

111222 FEL / REG Mark E. Zafereo, Jr, MD

mzafereo@mdanderson.org

Work #: (713) 792-6920

Disclosure on Record

Key AAO-HNS/F Leader: **No** Journal Editorial Board/editor/manuscript reviewer/Author: **No**
 Editorial Faculty and Speaker: **No** CPG/CCS Author/Reviewer: **No** Position Statement Author: **No**
 Other Activity: **No**
 Educational Committees member: **No** Non Educational Committee member: **Yes**
Humanitarian Efforts, International, Development

Any Relationships: **Yes** Disclosure submitted: **12/07/2014**

Leadership Role

M	Start	6 / 2013	End	/	I am on the board of this nonprofit organization	Emmaus Care Inc
M	Start	5 / 2014	End	5 / 2015		Vice President Houston Otolaryngology Society
P	Start	5 / 2013	End	5 / 2014		Treasurer/Secretary Houston Otolaryngology Society

Other Financial

M	Start	1 / 2014	End	/	I am the founder and president of this 501c3 nonprofit organization	Head Hand Heart Africa Inc
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Honoraria

M	Start	8 / 2014	End	8 / 2014	Reimbursement of travel expenses and honoraria	Honoraria for a joint conference between MD Anderson Cancer Center and The Medical Group, and Bangkok Siriraj and Wattanosoth Hospitals
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Expert Witness

M	Start	8 / 2014	End	/	Have not yet received compensation, but I will disclose when I do	Asked to serve as expert witness for defense
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