

JUNE 2017



**AMERICAN ACADEMY OF
OTOLARYNGOLOGY-
HEAD AND NECK SURGERY**

**Board of Governors (BOG):
Governor**

HISTORY & BACKGROUND OF THE BOG

The BOG was established in 1982 as a grassroots Member network within the AAO-HNS. The BOG is made up of local, state, national, and specialty otolaryngology-head and neck surgery societies. The BOG functions as a grassroots advisory body to the AAO-HNS/F Boards of Directors (BOD) in order to:

- Act as an avenue of communication between the BOD, AAO-HNS membership (U.S.), and the local, state, regional, and national otolaryngology-head and neck surgery organizations;
- Make recommendations regarding the programs and policies of the AAO-HNS;
- Seek out and involve practitioners of otolaryngology-head and neck surgery in academic, social, economic, and political issues relative to the specialty;
- Strengthen the AAO-HNS and otolaryngology societies; and
- Support the general good of patients, the specialty, and the medical profession.

REPRESENTATION IN THE BOG

Each affiliated BOG society has three (3) designated positions to the BOG – Governor, Legislative Representative, and Socioeconomic & Grassroots (SEGR) Representative. The Governor is the designated individual permitted to vote on behalf of their respective society on matters before the BOG. In the event that the Governor is not in attendance at a meeting of the BOG (spring or fall), an Alternate Governor (Legislative Representative or SEGR Rep) can vote on the Governor’s behalf.

DUTIES OF BOG REPRESENTATIVES

BOG member society representatives are expected to serve as the bridge between the individual society and the AAO-HNS. In their liaison role, these individuals are primarily responsible for communicating and coordinating information and requests to/from BOG leaders and society members.

The BOG Governors/Alternate Governors are expected to attend the BOG General Assembly during the Leadership Forum & BOG Spring Meeting and the fall Annual Meeting. In addition, the Representatives are invited to attend their respective BOG committee meetings during the spring and fall meetings.

SUMMARY OF ROLE: GOVERNOR

The BOG Governor is a role assigned in every local, state, national, and specialty society recognized by the BOG. The Governor will be the primary contact to ensure the member society is in compliance with BOG bylaws and all necessary BOG roles are filled within their member society. Governors are also responsible for being the voting member for their society at the fall and spring BOG General Assemblies.

Specific tasks of the Governor

BOG Society Report Form

To keep your society in good standing with the BOG and the AAO-HNS, each society is ***required*** to complete the BOG Society Report Form at least one time per year. Completing this form facilitates communication with the Academy and among BOG societies.

The information your society provides to BOG staff is a snapshot of your individual society leaders and illustrates that your society continues to be an active and viable component of our grassroots network.

[Click here](#) to view what we currently have on record for your state or national society (via drop down menu).

[Click here](#) to complete the form under “Update Your BOG Society Information.”

BOG Awards

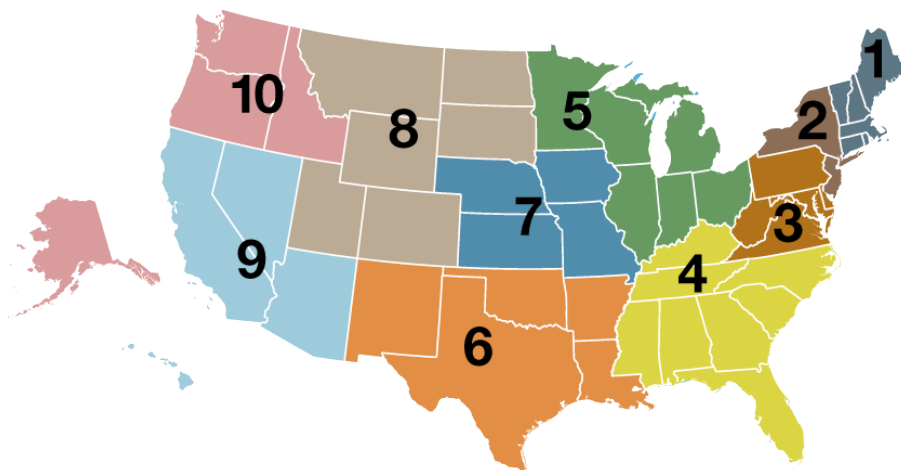
The BOG Awards will be presented at the BOG General Assembly during the AAO-HNSF Annual Meeting & OTO Experience.

The **Model Society Award** recognizes outstanding local/state/regional societies that exhibit effective leadership.

The **Practitioner Excellence Award** recognizes the prototypical clinical otolaryngologist one wishes to emulate. The Practitioner Excellence Award is open to AAO-HNS members in good standing and requires that within the past 10 years, the member nominated has practiced medicine in an exemplary manner and is sought out by other physicians because of their personal and effective care. In addition to his or her clinical skills, the nominee must possess one or more of the following attributes: civic leadership; charitable activity; leadership involvement with local, state, regional, or national medical organizations; community education; or engagement in local civic and/or community activities.

REGIONAL REPRESENTATIVES

To enhance and facilitate communications, the BOG reorganized itself into ten (10) geographic regions. These enhancements are particularly helpful in states with inactive or new BOG societies. In addition, a specialty society task force has been added to the 10 regional representatives to foster specialty unity and coordination. As issues arise within BOG societies, we encourage the Governor, Legislative Representative, and/or SEGR Representative to reach out to these regional reps, as well as to collaborate with BOG Executive Committee leaders.



Region 1:

Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island, Vermont

Region 2:

New Jersey, New York, Puerto Rico, U.S. Virgin Islands

Region 3:

Delaware, District of Columbia, Maryland, Pennsylvania, Virginia, West Virginia

Region 4:

Alabama, Florida, Georgia, Kentucky, Mississippi, North Carolina, South Carolina, Tennessee

Region 5:

Illinois, Indiana, Michigan, Minnesota, Ohio, Wisconsin

Region 6:

Arkansas, Louisiana, New Mexico, Oklahoma, Texas

Region 7:

Iowa, Kansas, Missouri, Nebraska

Region 8:

Colorado, Montana, North Dakota, South Dakota, Utah, Wyoming

Region 9:

Arizona, California, Hawaii, Nevada

Region 10:

Alaska, Idaho, Oregon, Washington

Specialty Societies

Learn who your regional representative is by visiting - <http://www.entnet.org/content/bog-region-map>.

BOG COMMITTEES

All AAO-HNS active members are eligible to apply to become a member of a BOG Committee or attend BOG Committee meetings. Committee appointments are done on an annual basis and appointed by the BOG Executive Committee in consultation with the Chair and Vice Chair of the respective committee. The BOG has three committees: Governance & Society Engagement, Legislative Affairs, and Socioeconomic & Grassroots.

GOVERNANCE & SOCIETY ENGAGEMENT (GSE) COMMITTEE CHARGE

The GSE Committee shall be charged with periodic review of the BOG bylaws, regular review of constituent and provisional societies, the proposal of revisions or new regulations when deemed desirable, the selection of the Practitioner Excellence and Model Society Awardees, and development of tools for the use of BOG member societies to facilitate and optimize their formation, organization, operation, and engagement with the BOG.

JOB DESCRIPTION FOR GOVERNANCE & SOCIETY ENGAGEMENT COMMITTEE

Expectations:

- Attend the committee meetings held at the fall Annual Meeting and Leadership Forum & BOG Spring Meeting;

- Help to develop the fall and spring GSE Committee meetings/program content;
- Participate in GSE Committee conference calls;
- Participate in ad hoc committees as needed;
- Mentor Young Physicians and/or Residents and Fellows-in-Training Members;
- Timely respond to emails from the BOG, the Chair/Vice Chair of the Committee, and staff;
- Help to reach out to societies which are dormant, and societies which are not sending reps to the meetings, and encourage their engagement and participation;
- Be fully engaged participants and voting members of the GSE Committee; and
- Periodically review the BOG bylaws to ensure accuracy and relevancy.

BOG RESOURCES

Questions? Please contact BOG staff at bog@entnet.org. More information about the BOG can be found at <http://www.entnet.org/bog>. BOG members also are encouraged to post statements, questions, and discussions on the BOG community on [ENTConnect](#).