



CENTRALIZED OTOLARYNGOLOGY
RESEARCH EFFORTS

2024 CORE Grant Application Checklist

IMPORTANT DATES

Letter of Intent (LOI) Deadline: 11:59 pm EST, December 15, 2023

Full Application Deadline: 11:59 pm EST, January 16, 2024

Applications must be submitted online via ProposalCENTRAL: <https://proposalcentral.altum.com/>

This serves as a checklist of full application requirements for the CORE Research Grants and Career Development Grants. Use this as a guideline for developing your full application. For detailed guidance, please refer to the specific grant mechanism's Funding Opportunity Announcement and the CORE Grants FAQ found on the [CORE website](#). **Please note: most CORE grants require you to be a member in good standing with the funding organization(s).**

Full Application Checklist

- ☐ Title Page
- ☐ Abstract
- ☐ Bio-sketches
 - ☐ PI
 - ☐ Key Personnel
- ☐ Specific Aims
- ☐ Research Strategy
 - ☐ Significance
 - ☐ Innovation
 - ☐ Approach
 - ☐ Education Plan (*Career Development Awards ONLY*)
 - ☐ Candidates Background
 - ☐ Career Goals & Objectives
 - ☐ Career Development/Training Activities During Award Period
 - ☐ Training in Responsible Conduct of Research
- ☐ Resources & Environment
- ☐ Budget & Budget Justification
- ☐ IRB/IACUC Approval (if necessary)
- ☐ Letters of Support
 - ☐ Consultant(s)
 - ☐ Collaborator(s)
 - ☐ Department Head
 - ☐ Other Key Personnel
 - ☐ Others (as determined by grant FOA)
- ☐ Other Support
- ☐ Consortium Feasibility (ARS Consortium Grant ONLY)
- ☐ Appendices (optional)

For further questions, contact COREGrants@entnet.org.